

**RULES OF CONDUCT**  
**ANNUAL GENERAL MEETING (“AGM”)**  
**PT INTILAND DEVELOPMENT Tbk (“Company”)**

**GENERAL**

This meeting is the Annual General Meeting of Shareholders of PT Intiland Development Tbk. which is held electronically (hereinafter referred to as the **“Meeting”**), with die observance of the provisions under the following regulations:

- a. Law of the Republic of Indonesia Number 2 of 2020 Concerning The Stipulation of Government Regulation in Lieu of Law of the Republic of Indonesia Number 1 of 2020 on State Financial and Stability of the Financial System Policies to Handle Corona Virus Disease 2019 (COVID-19) Pandemic and/or Threats that are Potentially Harmful to the National Economy and/or the Stability of the Financial System Becomes Law.
- b. Financial Services Authority (“OJK”) Regulation No.15/POJK.04/2020 dated 20 April 2020 on Planning and Holding of General Meeting of Shareholders of Public Companies (“OJK Regulation No.15/2020”).
- c. Financial Services Authority Regulation No.16/POJK.04/2020 dated 20 April 2020 on the Implementation of General Meeting of Shareholders Through Electronic Means by Public Companies (“OJK Regulation No.16/2020”).
- d. Financial Services Authority Letter No.S-124/D.04.2020 dated 24 April 2020 regarding Certain Condition in the Implementation of the Electronic General Meeting of Shareholders of Public Companies.

Meeting Participants and Invited Guests will be implemented by health protocol to prevent Covid-19:

- a. Shareholders are required to wear masks properly at the Meeting.
- b. Shareholders or proxies whose identified coming and/or transiting domestic and/or abroad within the last 14 (fourteen) days prior to the Meeting, are not allowed to attend the Meeting.
- c. Body temperature check will be applied to Shareholders or proxies who attend the Meeting, and if the body temperature is over 37, 5° C Shareholders or proxies will not allowed to enter the Meeting room and suggested to get medical check at the nearest health facility.
- d. If there are things that not fulfilled in body temperature check, Shareholders or proxies can grant the Power of Attorney to attend the Meeting, question form and voting sheet to Securities Administration Bureau.
- e. Shareholders or proxies whose declared safe to attend the Meeting, are still strongly suggested to grant the Power of Attorney to attend the Meeting, question form and voting sheet to Securities Administration Bureau in order to comply with spreading prevention of the Covid-19 Virus protocol.
- f. Question form and voting sheet for Shareholders or proxies who attend the Meeting can be submitted to the Meeting’s Officers, then submitted to the Notary to verificate the shares or vote they represent. Notary will give the question form to read out by Chairman of the Meeting.
- g. Chairman of The Meeting can allowed the member of the Board of Directors and/or the member of the Board of Commissioners and/or competent party to give answer or response for each question.
- h. Chairman of The Meeting has the right to not answering or not giving response to questions which are not in accordance with the Meeting’s agenda.



Meeting are not allowed to exercise their rights as Shareholders, including to raise question or to vote, and their attendance quorum of the Meeting.

3. The Chairman of the Meeting has the right to take any necessary action in order to ensure an orderly Meeting.
4. Shareholders or their authorized proxies who leave the Meeting room or eASY.KSEI prior to conclusion of the Meeting shall be considered attending the Meeting and agreeing the proposed Agenda.

## **QUESTIONS AND ANSWER**

1. Q&A sessions will be available for every Agenda of the Meeting, the questions are limited to matters related to Agenda of the Meeting, the questions are limited to matters related to Agenda of the Meeting, to be delivered briefly and straight to the point.
2. Shareholders or their authorized proxies joining via conferencing can also participate and ask questions via chat room provided within the conferencing platform, by mentioning their name, shares ownership amount, and relevant question with the Agenda. Maximum 2 (two) questions for each Agenda are given to the Shareholders or their authorized proxies.
3. After all questions and/or comments conveyed, the Chairman of the Meeting will answer and/or respond to the said question and/or comment by the Shareholders in an orderly manner.
4. The Chairman of the Meeting may ask the Board of Directors member or any other party to respond and/or provide further explanation to questions from the Shareholders or their authorized proxies sequentially.

## **VOTING**

1. The voting will be conducted after the questions has been completed be answered and/or the time of question and answer ended.
2. The process of voting that conducted electronically at the eASY.KSEI on the menu e-Meeting Hall, sub-Menu, Live Broadcasting.
3. The shareholders who attend by his/her self or is represented by proxy but have not yet cast his/her vote on the agenda of the Meeting, then the Shareholders or the proxy has the opportunity ti submit their vote during the voting period via a screen. The e-Meeting Hall in the eASY.KSEI application was opened by Company.
4. Voting time during the electronic voting process is the standard time set in the eASY.KSEI application.
5. the Shareholders who is unable to acces the KSEI System can cast their votes through the grant of power of attorney can download the power of attorney contained on the Company's website.
6. The Shareholders who abstain (do not cast a vote) will be counted as the majority votes in the Meeting.
7. The Shareholders who are physically present are asked to submit their completed voting cards, the Chairperson of the Meeting will ask the Notary to announce the results of the voting.

## **CLOSING**

1. Other matters which have not been stipulated in this Rules of Conduct shall be further determined by the Chairman of the Meeting.

2. This Rules of Conduct is valid form the Meeting opened until the Meeting closed by Chairman of The Meeting.

Jakarta, May 2, 2023  
Directors